



Job Title: Showroom & Design Assistant

Reporting to: Retail Manager

Role overview: An exciting opportunity to work for a growing family business in the Head Showroom in Harrogate. You will create sale opportunities through the effective delivery of the RGI experience and promote & maximise customer engagement. You will be confident promoting all products & services available to RGI customers and actively generate leads. As well as sales opportunities, you will provide day to day support to a busy design team and work collectively to ensure the smooth running of the showroom.

Sales Target based on 5 day week and for 12 month period including VAT

Key Responsibilities:

- Deliver customer experience in accordance with RGI standards
- Understand customer needs through the development of strong relationships (Pre/Post sale)
- Identify opportunities and introduce value - add products & services
- Merchandise the showroom and rotate stock regularly based on sales performance
- Keep abreast of interior trends & emerging design themes
- To promote the “Buy Not Sell” culture
- Order samples & chase deliveries for the interior design team in Harrogate
- Update the team on order progress in weekly team meetings
- Report to the Retail Manager with weekly sales reports
- Maintain and tidy the showroom
- Lead by example

Other role considerations:

- Great communication skills
- Team player
- Confident with Microsoft packages

Competitive salary & bonus package